

Restaurants

Ideas for RTW duties

- Cleaning the dining area
- Wiping down tables
- Cleaning stainless steel
- Assist as hostess to make reservations and seating of customers
- Cleaning and organizing hostess stations
- Cleaning and replacing menus
- Cleaning and organizing waitress stations
- Cleaning and organizing bar or lounge
- Kitchen Preparation
- Dining Room attendant
- Cashier duties
- Prep work
- Roll silverware
- Bus tables
- Dish washing
- Cleaning & maintenance of the kitchen, an office, or restrooms
- Inventory pantry and coolers
- Assist with food purchase orders
- Check off items on purchase order as received in on the truck
- Assist with catering services
- Assist in creating work schedules for the restaurant employees
- Assist head chef with any special duties
- Specific food preparation stations can be assessed while sitting on a chair or stool.
- Prepping desserts for service
- Take orders
- Expedite orders – keeping tables plates together and garnishing until all is ready to go out to the table.
- Preparing coffee
- Disposing of trash
- Check fish to be sure they are at their proper temperature of 41° F or below upon delivery
- Make sure raw foods are separated from other food items and are stored on an open and clean shelf in a walk-in cooler
- Prepare non-alcoholic beverages coffee, tea & soft drinks
- Organize, Put away and rotate glassware and dishes
- Dusting and cleaning of tables, chairs; linens; art objects; stools; counters; rolling carts, etc.
- Nonskid mats for Slips, trips, and falls
- Stock first aid box
- Assist in safety training

- Training for Intervention Procedures by Servers of Alcohol (TIPS) course
- Sweep or vacuum daily
- Repair or replace ripped or torn floor coverings

- Make sure all knives kept in drawers or racks when not in use
- Training in the proper use of kitchen utensils and cutting equipment
- Training on how to properly carry trays and hot dishes and to warn other employees when they are near with hot dishes or heavy trays
- Train employees how to protect themselves during a robbery attempt